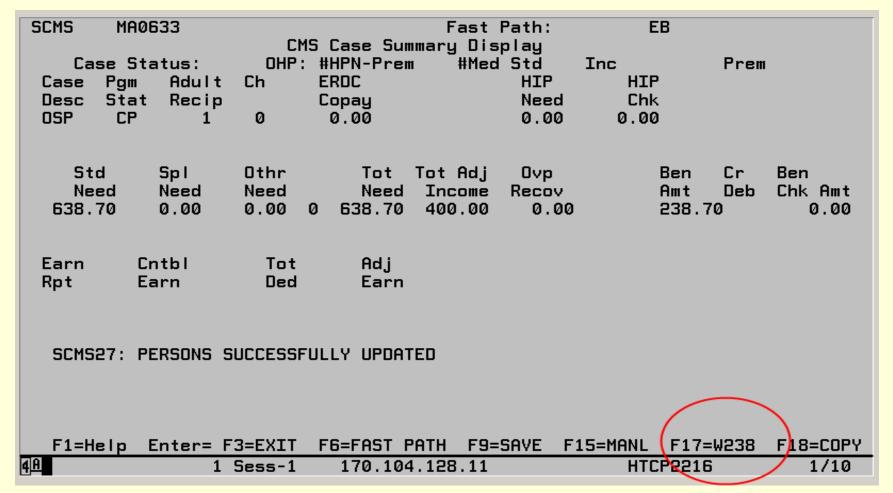
How to Enroll a Client into Managed Care on the PHP Screen

Update MMIS from SCMS	slide 2-4
The new PHP	slide 5-9
Update the information	slide 10 – 12
PHP Overview	slide13 - 14
PHP and exemptions	slide 15
PHP and TPL	slide 16
When to contact DMAP	slide 17
Disenrolling a client	slide 18 – 23
SPD/AAA exemption process.	slide 24 - 28

First, update to MMIS from SCMS

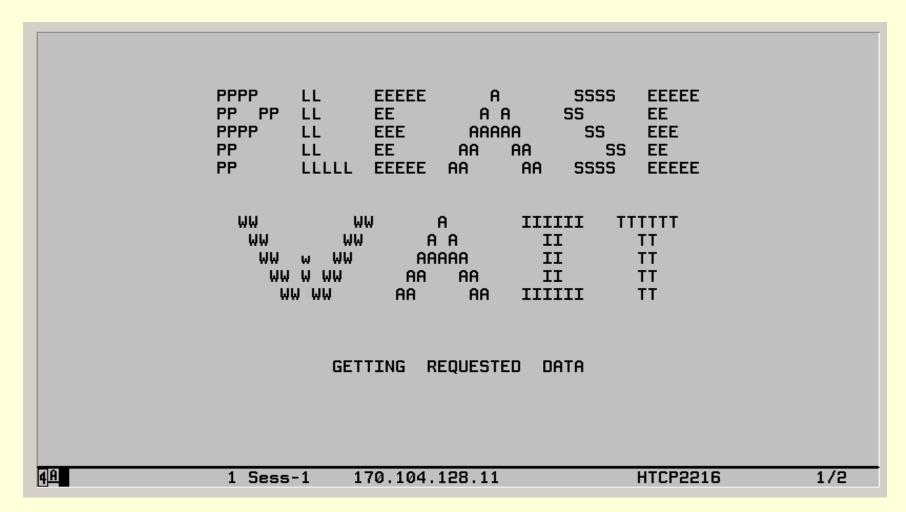
SCMS MA Case S Case Pgm Desc Sta MAA VP	Adult t Recip	OHP: Ch	Case Summ #HPN-Prem ERDC Copay 0.00	Fast F lary Disp #Med	lay	EB Inc HIP Chk 0.00	Prem		
Std Need 485.00	Spl Need 0.00	Othr Need 0.00 0	Need	ot Adj Income 0.00	Ovp Recov 0.00		en Cr mt Deb 0.00	Ben Chk Amt 0.00	
	Cntbl Earn	Tot Ded	Adj Earn						
SCMS27: PERSONS SUCCESSFULLY UPDATED									
F1=Help		3=EXIT Sess-1	F6=FAST PA 170.104.		SAVE F1	L5=MANL HTCP	F17=W238 2216	F18=COPY 1/10	

From the SCMS screen, press {F17}





If it's slow, it will politely ask you to "please wait"



The new PHP screen displays

WCMW238C PHP E Fast Path Key	nrollment	Screen		11/10/2008	3 02:07	PM
Case Nmbr: MA0633 AFS					More:	
Case Name: TESTING THREE		7: 07000	: Des 5:55		Elig:	
Enri Req Medi: M Dent: M Mer	it. II Kes	21p: 37200	i kes rips:	voi chty	LKESI	NIA
Prim ID Recip Name	\ N	PERC	PHP	D		Reas
Sel PHP/EXCL F	Prov Name		Cov	Beg	End	
_ PRIME# TESTING THREE,	TEST					
						1
Exempt: EXC _ EXD _ EXF _ E>	KM _ EXO _	EXP _ Re	as	Er	nd/_	_/
Msg: F3=Exit F5=Rfrsh F6=FastPa	+h E7-8ku	4 E8-Eud E0	I-Undata E1	10-5-1011	-10-U23	0
4A 1 Sess-1	170.104.1			P2216	19-wes	

Press (F19) and



WCMW238C Fast Path	PHP Enrollment Key	Screen	11/10/2008	B 02:07 PM
Case Nmbr: MA0633	AFS			More:
Case Name: TESTING Enrl Req Medl: M D	i THREE	Zip: 97206 Res		Elig: 4 : CRESTON
	p Name Prov Name	PERC	PHP Cov Beg	Reas End
PRIME# TESTI	NG THREE, TEST			_
Exempt: EXC _ EXD Msg:	_ EXF _ EXM _ EXO _	EXP _ Reas	_ Er	nd//_
F3=Exit F5=Rfrsh	ı F6=FastPath F7=Bkw			_
4 <u>A</u> 1	Sess-1 170.104.1	28.11	HTCP2216	18/6

.... the list of available providers displays

■WCMW239I Contract Selection Screen 11/10/2009									
Fast Path Key						_			
Enrl For: 12/01/2008 CASE NAME: TESTING THRE Res Fips: 051 CNTY: CREST	ON Res	•		MCO	More Prov				
Sel Prov Name	Cov Reg	PHP	Enrl Day	Тур	Spec	PLS			
_ PROVIDENCE HEALTH ASSURAN _ CAPITOL DENTAL CARE INC _ HAYDEN FAMILY DENTISTRY G _ MANAGED DENTAL CARE OF OR _ MULTICARE DENTAL _ ODS COMMUNITY HEALTH INC _ WILLAMETTE DENTAL GROUP F _ A P HENDIN MD _ ALEXANDER SCHAFIR MD	DCO D013E DCO D119E DCO D085E DCO D010E DCO D141E DCO D009E PCM C1PGE PCM C1P1E PCM C1WSE	227607 122627 130489 122544 122619 227606 122585 1437127644 1629093059 1699867747	N	FCHP FCHP DCO DCO DCO DCO DCO PCM PCM PCM PCM	HMO HMO DCO DCO DCO DCO DCO PCM PCM PCM	B B B B B B B B			
Msg: F1=Help F3=Exit F5=	:Refresh	F7=Bkwd	F8=Fwd	F1	L9=W23	8			
4 <u>A</u> 1 Sess-1	170.104.:		HTCP2			1/1			

Select a plan or plans, and ...



_	ontract Selectio	n Screen 1	1/10/2008 0	2:43 PM
Fast Path Key				
Enrl For: 12/01/2008 CASE NAME: TESTING THREE Res Fips: 051 CNTY: CRESTO	•	7206 Prog Elig: Renrl	More 4 MCO Prov	
Sel Prov Name	Cov Reg Ph			
PROVIDENCE HEALTH ASSURAN CAPITOL DENTAL CARE INC HAYDEN FAMILY DENTISTRY G MANAGED DENTAL CARE OF OR MULTICARE DENTAL ODS COMMUNITY HEALTH INC WILLAMETTE DENTAL GROUP P A P HENDIN MD ALEXANDER SCHAFIR MD ANDREA M KIELICH MD	DCO D013E 12268 DCO D119E 13048 DCO D085E 12254 DCO D010E 12261 DCO D141E 22760	77 Y 77 N 77 Y 99 N 99 N 99 N 95 N 95 N 95 N 95 N 95	FCHP HMC FCHP HMC DCO DCC DCO DCC DCO DCC DCO DCC DCO DCC PCM PCN PCM PCN PCM PCN PCM PCN PCM PCN	0 B 0 B 0 B 0 B 0 B 1 B
Msg: F1=Help F3=Exit F5=F	Refresh F7=	Bkwd F8=Fwd	F19=W8	238
4A 1 Sess-1	170.104.128.11		2216	1/1

... press {F19} to go back to the PHP screen, and ...

WCMW239I Contract Selection Screen 11/10/2008 02:43 PM										
Fast Path Key										
Enrl For: 12/01/2008 CASE NAME: TESTING THREE, TEST , Res Fips: 051 CNTY: CRESTON Res Zip: 97206 Prog Elig: 4										
		enri MCO Prov ST	'ם							
Sel Prov Name		nrl Day Typ Spec PL								
_ PROVIDENCE HEALTH ASSURAN _ CAPITOL DENTAL CARE INC _ HAYDEN FAMILY DENTISTRY G _ MANAGED DENTAL CARE OF OR _ MULTICARE DENTAL _ ODS COMMUNITY HEALTH INC _ WILLAMETTE DENTAL GROUP F _ A P HENDIN MD _ ALEXANDER SCHAFIR MD	DCO D013E 122627 DCO D119E 130489 DCO D085E 122544 DCO D010E 122619 DCO D141E 227606 DCO D009E 122585 PCM C1PGE 1437127644 PCM C1P1E 1629093059 PCM C1WSE 1699867747	N FCHP HMO Y DCO DCO N PCM PCM N PCM PCM N PCM PCM N PCM PCM	B B B B B B B B B B B							
Msg:	-Defease E7-Blood	F8=Fwd F19=W238	\							
F1=Help F3=Exit F5= 4A 1 Sess-1			<u>/</u>							

... press {F9} to update

WCMW238C Fast Path		Enrollment	Screen		11/10/200	8 03:57 PM
Case Nmbr: MA0 Case Name: TES Enri Req Medi:	TING THREE	TEST	Zip: 97206	Res Fips:		More: Elig: 4 : CRESTON
Prim ID Sel PHP/EXCL	Recip Name	Prov Name	PERC	PHP Cov	Beg	Reas End
BFA00L8E T H057E	ESTING THREE,			HMO		
Exempt: EXC _ Msg:						nd//_
4A	Rfrsh F6=FastF 1 Sess-1	170.104.12			V=5e1H11 P2216	9/4

"Update completed successfully"

MCWM538C	PHP Enrollment	Screen	11/10/20	08 04:07 PM
Fast Path Case Nmbr: MA0633 AF				_ More:
Case Name: TESTING TH			Pro	g Elig: 4
Enri Req Medi: M Dent		Zip: 97206 Res		
				_
Prim ID Recip N Sel PHP/EXCL		PERC	PHP Carr	Reas
Jei FHF/EXCL	Prov Name		Cov Beg	End
_ BFA0018F TESTING	THREE TEST			
H057E FA	MILY CARE INC		HMD 11/10/08(1	2/31/99 PR
				'
1				
Exempt: EXC _ EXD _ E Msg: F046: Update comp			_	End//
F3=Exit F5=Rfrsh F6			te F10=Se A	F19=W239
4 <u>A</u> 1 Ses			HTCP2216	1/1

Helpful Hint: Before you update to MMIS, if you want to start over, press {F5} and your entries will be refreshed (cleared)

WCMW238C	PHP Enrollment	Screen	11/10/20	08 02:07 PM
Fast Path Case Nmbr: MA0633 AFS Case Name: TESTING THR			Pro	 More: ng Elig: 4
Enri Req Medi: M Dent:		Zip: 97206 Res		
Prim ID Recip Na Sel PHP/EXCL	me Prov Name	PERC	PHP Cov Beg	Reas End
_ PRIME# TESTING T	HREE, TEST			
Exempt: EXC _ EXD _ EX	F _ EXM _ EXO _	EXP _ Reas _	_	End//_
	FastPath F7=Bkw	d F8=Fwd F9=Upda	ate F10=SelAll	F19=W239
4 <u>A</u> 1 Sess	-1 170.104.1	28.11	HTCP2216	18/6

PHP overview

- The PHP screen displays current or most recent managed plan enrollment
- Enrollment begins on the next Monday or the Monday after
- Enrollment on the PHP screen updates to MMIS immediately
- Only SPD/AAA staff can exempt clients
- Clients can change their managed care plan at redetermination/recertification and when autoenrolled

PHP Overview, continued: Update the CM Case First

- The new PHP screen can only be accessed from CM's SCMS screen.
- There must be an action on the CM case that will cause the SCMS screen to display in order to get to the new PHP screen.
- Actions include compute, restore, new, medical, supplement. A change action will not cause SCMS to display.

PHP and Exemptions

- The new PHP screen will not be able to enroll anyone in managed care if one person on the case is exempt.
- The new PHP screen will not be able to exempt anyone if one person on the case is already enrolled.

PHP Won't Show the Client's TPL

- To find out if someone has TPL (TPR), look first on Recipient Information for the TPL Yes/No flag and then in the TPL subsystem if you need more information.
- If you are not able to enroll or exempt a client, contact CES, DMAP

When to contact the DMAP Client Services Enrollment Team (CES, DMAP)

- If the client is not enrolled in managed care and you can't enroll using the PHP enrollment screen.
 - ➤ For example: The PHP Enrollment screen can't enroll prior effective dates and the client needs to be enrolled in CareOregon beginning last month ("retro enrollment").
 - ➤ For example: The PHP Enrollment screen keeps giving you error messages that you can't get around or you can't enroll using the PHP Enrollment screen because someone on the case has been exempted or has TPL, etc.

How to Disenroll a Client from Managed Care on the PHP Screen and Reenroll in Another Plan

To disenroll, add the plan number, the disenrollment reason and press {F9}

■ MCWM538C		PHP Enr	ollment	Screer	1		11/10	1/2008	02:31	PM
Fast Path		Key _								
Case Nmbr:	MA0633 AF	S						- 1	More:	
Case Name:	TESTING TH	IREE	TEST					Prog I	Elia:	4
Enrl Req Ma					37206 R	es Fips	s: 051			
								5		
Prim ID	Recip N	lame		PERC		PHP				Reas
Sel PHP/EXCL			v Name			Cov			End	
(h057e							9			EE
BEAGOLBE	TESTING	THREE, TES	ST							くフ
H057E		MILY CARE				шмп	11/10/	'AQ 10	/21 /00	PR
D013E		APITOL DEN		TNC			11/10/			
				LINC			10/27/			
M039E	ric	JLTNOMAH VI	EKTIY			IIIIU	10/2//	00 12	/31/99	FK
Exempt: EXC	: _ EXD _ E	EXF _ EXM .	_ EXO _	EXP _	Reas	<u> </u>		End	d/_	_/_
Msg:										
	5=Rfrsh F6	=FastPath	F7=Bkwc	1 F8=Fu	d F9=U	pdate I	F10=Sel	ALL F	19=W23	9
4 <u>A</u>	1 Ses		0.104.12				TCP2216		1/	

The client has been disenrolled. To enroll in a new plan, press {F19}...

	38C				ollment	Scree	en			11/	10/20	908 0	3:21	PM
Case Case	Path <u> </u>	0633 STING	AFS THREE		TEST M Res		9720	06 Res	Fins	s: 05		og El	_	
	im ID		Name		v Name	PERC			PHP Cov	Be		Er		Reas
	00L8E H057E D013E M039E		FAMILY	' CARE	INC TAL CAR	E INC			DCO	11/1 11/1 10/2	0/08	12/3	1/99	PF
	t: EXC _ 046: Upda					EXP _	_ F	Reas _	_			End	/_	_/_
F3=	Exit F5=		•		_	1 F8=F	Fwd F	9=Upda	ate F	10=S	IAI	I F19)=W23	9
4 <u>A</u>		1 S	ess-1	170	0.104.1	28.11			ΗΊ	CP22	16		9/	4

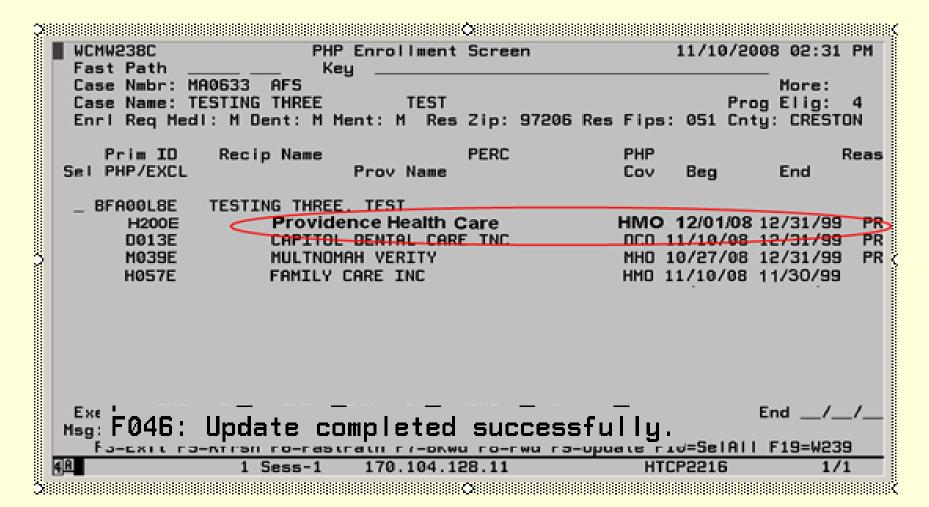
....select the new plan and press {F19} to go back to the PHP screen

	een 11.	1/10/2008 02:56 PM							
Fast Path Key						_			
Enrl For: 12/01/2008 CASE NAME: TESTING THRE Res Fips: 051 CNTY: CREST		Zip: 97206	Proa Elia: 4		More	+			
	PHP		Renrl	MCO	Prov	STD/			
Sel Prov Name	Cov Reg	PHP	Enrl Day	Typ	Spec	PLS			
	DCO D013E DCO D119E DCO D085E DCO D010E DCO D141E DCO D009E PCM C1PGE PCM C1P1E PCM C1WSE		Y N Y N N N N	FCHP FCHP DCO DCO DCO DCO DCO PCM PCM PCM	HMO HMO DCO DCO DCO DCO DCO PCM PCM PCM	B B B B B B B B B B B B B B B B B B B			
Msg: F1=Help F3=Exit F5=	Refresh	F7=Bkwd	F8=Fwd	F1	L9=W23	В			
4A 1 Sess-1 170.104.128.11 HTCP2216 1/1									

Press {F9}

■ WCMW238C Fast Path			P Enro By	llment	Scree	n			11/1	0/200	8 03:2	!5 PM
Case Nmbr:	MA0633		-9 <u> </u>								More:	
Case Name:				TEST						_	Elig:	
Enrl Req Me	dl: M D	ent: M I	Ment:	M Res	Zip:	9720	6 Res	Fips	s: 051	Cnty	: CRES	TON
Prim ID	Reci	p Name			PERC			PHP				Reas
Sel PHP/EXCL			Prov	Name				Cov	Beg		End	
DECORAL DE	TECTT	NC TUDE!	e tee	-			_					
_ BFA00L8E H200E	15217	NG THREI PROVIDI	•		ASSURA	IN.		нмо				PB
D013E		CAPITO					_		11/10	/08 1	2/31/9	
M039E		MULTNOI									2/31/9	
H057E		FAMILY	CARE	INC				HMO	11/10	/08 1	1/17/0	8 PR
1												
Exempt: EXC	EXD .	_ EXF _	EXM _	EXO _	EXP _	. R	eas _	_		Ε	nd/	/_
Msg: F3=Exit F	5=Rfreh	F6=Fee	+Pa+h	F7=Bkw	4 F8=F	ud E	9=Und:	-+o F	10=5=	1911	F19=1.12	30
4 <u>A</u>		Sess-1		.104.1		wu ra	opu		CP221			/1

"Update completed successfully"



How SPD/AAA Exempts a Client from Managed Care on the PHP Screen

Terminology - Exemption reason codes that SPD/AAA staff can use

• CNT: Continuity of care

• **OTH**: Other

PIH: Proof of Indian Heritage

RIF: Rehabilitation/Inpatient/Facility

• **SUR:** Surgery scheduled for client

MMC: Medical Medicare Choice

Terminology – Types of Managed Care on the PHP Screen

- EXC: Exempt from enrollment in a Chemical Dependency Plan (Deshutes County only).
- EXD: Exempt from a Dental Care Organization
- EXF: Exempt from a Fully Capitated Health Plan
- EXM: Exempt from a Mental Health Organization
- EXO: Exempt from a Prepaid Care Organization
- EXP: Exempt from a Primary Care Provider

On the PHP screen, select the person to be exempted, the plan types to exempt, and ...

ı	■ WCMW238C Fast Path			IP Enrol Cey	lment	Scree	en			11/10	/2008	3 04:42	PM
	Case Nmbr: Case Name:	MA0333		J	THIRTY	/NF					Prog	More: Elig:	4
	Enri Req Ma		Dent: V				97303	Res	Fips:				
	Prim ID Sel PHP/EXCL		ip Name	Prov	Name	PERC			PHP Cov	Beg		End F	Reas
	/ AEMOOL1G		THIRTYO							9			_
	D117E M029E	ŕ	HAYDEN	FAMILY								2/31/99 2/31/99	PR PR
	Exempt: EXC	_ EXD	_ EXF ×	EXM x	EXO _	EXP :	k Re	as of	th	>	Œ	nd 12/31	1/08
	Msg: F3=Exit F	5=Rfrsl	n F6=Fas	tPath F	7=Bkwc	1 F8=F	wd F9	=Upda	ate F1	.0=Se I	AII F	F19=W239	3
	<u>4</u> A	1	Sess-1	170.	104.12	28.11			HTC	P2216		1/1	

... press {F9}. "Record Successfully Updated"

WCMW238C PHP Enrollment Screen	11/10/2008 04:50 PM
Fast Path KeyCase Nmbr: MA0333 SSD Case Name: SPD THIRTYONE Enrl Req Medl: M Dent: V Ment: M Res Zip: 97303 Res	More: Prog Elig: 4 Fips: 047 Cnty: SALEM
Prim ID Recip Name PERC Sel PHP/EXCL Prov Name	PHP Reas Cov Beg End
AEA00L1G SPD, THIRTYONE D117E HAYDEN FAMILY DENTISTRY G M029E MID VALLEY BEHAVIORAL CAR	DCO 11/10/08 12/31/99 PF MHO 11/10/08 12/31/99 PF
Exempt: EXC <u>EXD EXF EXM</u> EXO EXP Reas <u></u> Msg: F046: Update completed successfully. F3=Exit F5=Rfrsh F6=FastPath F7=Bkwd F8=Fwd F9=Upda	
4A 1 Sess-1 170.104.128.11	HTCP2216 1/1